CHALLENGE UNSAFE ACTS
DO IT RIGHT: IF YOU SEE IT, SORT IT!

1. **APPROACH**
   - **CHECK** it’s safe to approach and talk
   - **INTRODUCE** yourself, be friendly, respectful
   - **EXPLAIN** that this is all about safety

2. **DISCUSSION**
   - **ASK** open questions: who, what, how
   - **ENCOURAGE** participation, a good conversation
   - **LISTEN** to the views of everyone involved

3. **SOLUTION**
   - **RESOLVE** the issues that need to be addressed
   - **AGREE** what the solution and next steps are
   - **RECORD** it all in the site reporting system

We are all **empowered** to intervene if we see an unsafe situation at work.

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